



**GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST SCHEDULE
738 II; LANGUAGE SERVICES TFTP-GC-017382-B**

**Special Item No. 382 1 & 382-1 RC – Translation Services
Special Item No. 382 2 & 382 2 RC – Interpretation Services
Special Item No. 382 4 & 382 4 RC – Comprehensive Linguistic Analytical Support Svcs.
Special Item No. 382 5 & 382 5 RC – Services for the Visual and Hearing Impaired**



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**Internet Address: www.sosiltd.com
Contract Number: GS-10F-0297R
Business Size: Other than Small Business
Contract Administrator: Haze Hanna
Period Covered by Contract: 4/25/2010 – 4/24/2015
Pricelist current through Modification #PS-0020 dated 3/2/2015.**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu driven database system. The Internet address for GSA Advantage!™ is <http://gsaadvantage.gov>
For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.gsa.gov

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- Pricelist dated 5 March 2013 incorporates awarded MOD #PA-0010 update Labor Categories.
- Pricelist dated 1 December 2014, incorporates revised Terms & Conditions and EPA awarded under GSA Mod #PS-0017.
- Pricelist dated 2 March 2015, incorporates SCA Categories awarded under GSA Mod #PS-0020.

SOS International, Ltd. (SOSi) is a privately owned operations support company now in its 20th year, providing information engagement, intelligence solutions and stability operations support to U.S. government and commercial clients. SOSi is dedicated to understanding, engaging and shaping audience perspectives by offering expertise founded on real-world lessons learned. Our deliverable: support of the U.S. defense, intelligence, law enforcement and diplomatic agencies framed by an insightful cultural awareness, extensive foreign-language expertise and unparalleled on-the-ground capabilities.

Through careful cultivation, our strategic partnerships with a number of private-sector companies, government-services providers, academic institutions and think tanks keep us well ahead of the curve, regardless of the task or challenge. Our team of more than 500 professionals supports operations on nearly every continent and spans the widest spectrum of professional, linguistic and cultural backgrounds. Many have first-hand experience working in some of the most austere and tumultuous regions of the world.

The depth and breadth of our real-world experience extends well beyond years in business. Whether they are supporting you as integrated staff or program managers, our senior team—your senior team—comes from both the private sector and the United States government, with backgrounds ranging from former senior officers to FORTUNE 500/NYSE corporate consultants. The diverse qualifications of the SOSi staff combine to become a single, trusted entity for your most important initiatives.

A noteworthy element of SOSi's success is our recruiting and screening process. All of our personnel undergo rigorous pre-employment screening to ensure that they are suitable for the work they are expected to perform. SOSi works in close partnership with its clients to ensure that only the best candidates—with the most suitable backgrounds—are selected to support your project.

SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS

382 1- TRANSLATION SERVICES

Services include the translation of written, electronic and multi-media from source text into target text. Languages included English and native Foreign languages. Fields of expertise include but are not limited to: business, legal, medical, and technical documents; Software; Localization for Internet and Internet websites; Subtitling; and Transcripts produced from Title III Monitoring. Translation services include client consultation; project management; formatting; proofreading; editing; graphic design; and desktop publishing.

382 2- INTERPRETATION SERVICES

Services include the interpretation of oral communication from source languages into target languages. Languages include English and native Foreign Languages. Fields of expertise but are not limited to: Simultaneous, Consecutive, Escort, Community, Telephonic, and Voiceovers. Forums may include but are not limited to meetings, conferences, seminars, health care, litigation, briefings, training, military operations, law enforcement operations, and other agency mission support. Interpretation Services include client consultation, project management, and scheduling of linguist support.

382 4 – COMPREHENSIVE LINGUISTIC ANALYTICAL SUPPORT SERVICES (CLASS)

Comprehensive Language Services in support of local, national, or global requirements that support the missions of military, law enforcement, homeland and national security organizations among others. Services include but are not limited to: Collecting, translating/interpreting and delivering mission related data; performing data analysis; cultural consulting; role-playing; Title III monitoring and intercepts; interview support, preparing related reports and assessments; forensic processing; screening/gisting; related project/program management and control for linguist screening and, recruitment; logistical coordination; site supervision and quality control of all related services. Linguists with security clearances are included in the above mentioned services. Services provided under this SIN must include communication from a source language to a target language.

382 5- SERVICES FOR THE VISUAL AND HEARING IMPAIRED

Services under this SIN enhance the accessibility and availability of the spoken and written word by those who are visually and/or hearing impaired. Sign Language Services include ASL/English, Manually Coded English, Pigeon Signed English (PSE), Contract Sign, International Sign Other services include Closed Captioning, Voice-Overs, Textbook or Audio Script Translation, Website (HTML) and Online Document Translation with typesetting services, Telephone Services (TDD and TTY), Close-Captioning, Deaf Interpreting, Tactile, and Cued English Transliteration. Braille, Text Adaption, and Section 508 Compliant Language Services are also provided under this SIN. Products may be offered under this SIN that compliment the services outlined to provide a total solution for full accessibility of all forms of communication.

INFORMATION FOR ORDERING OFFICES

FSS SIN(s): 382 1, 382 1RC, 382 2, 382 2RC, 382 4, 382 4RC, 382 5, & 382 5RC

Contract Number: GS-10F-0297R

Contract Period: 4/25/2010 –4/24/2015

Contractor's Name: SOS International, Ltd.

Contractor's Address: 40 Fulton St. 26th Floor 1881 Campus Commons Drive, Suite 500
 New York, NY 10038-5007 Reston, VA 20191-1535
 Phone: (212) 742-2410 Phone: (703) 391-9680
 Fax: (212) 742-2399 Fax: (703) 391-9781

Business Size: Other than Small Business

Data Universal Numbering System (DUNS): 869190355

1a. Special Item Number(s) proposed for this contract:

SIN	DESCRIPTION
382 1 & 382 1RC	Translation Services
382 2 & 382 2RC	Interpretation Services
382 4 & 382 4RC	Comprehensive Linguistic Analytical Support Services (CLASS)
382 5 & 382 5 RC	Services for the Visual and Hearing Impaired

1b. All pricing and rates can be found on pages 8 & 9 of this pricelist.

1c. All Labor Category Descriptions, Experience, & Education can be found on pages 10-16

2. Maximum Order: \$1,000,000

3. Minimum Order: \$100.00

4. Geographic Coverage: Worldwide

5. Point of Production: Reston, VA; Fairfax County

6. All prices listed reflect the Net price for those services

7. Quantity Discounts: None Offered

8. Prompt Payment Terms: Net 30 Days

9a. Government Purchase Cards: Are accepted at or below the micropurchase threshold.

9b. Government Purchase Cards: Are accepted above the micropurchase threshold.

10. Foreign Items: Not Applicable

11a. Time of Delivery: As Negotiated with Ordering Agency

11b. Expedited Delivery: As Negotiated with Ordering Agency

11c. Overnight and 2-Day Delivery: As Negotiated with Ordering Agency

11d. Urgent Requirements: As Negotiated with Ordering Agency

12. F.O.B. Point(s): Destination

13a. Ordering Address: SOS International, Ltd.
 40 Fulton Street 26th Floor
 New York, NY 10038

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment Address: SOS International, Ltd.
 40 Fulton Street 26th Floor
 New York, NY 10038

15. Warranty Provision: Not Applicable

16. Export Packaging Charges: Not Applicable

17. Terms and Conditions of Government Purchase Card Acceptance: None

18. Terms and Conditions of rental, maintenance and repair: Not Applicable

19. Terms and Conditions of installation: Not Applicable

- 20. Terms and Conditions of repair parts indicating date of parts price lists and any discounts from list prices:** Not Applicable
- 20a. Terms and Conditions for any other Services:** Not Applicable
- 21. List of service and distribution points:** Not Applicable
- 22. List of participating dealers:** Not Applicable
- 23. Preventative maintenance:** Not Applicable
- 24a. Special attributes such as environmental attributes:** Not Applicable
- 24b. SECTION 508 COMPLIANCE:** Not Applicable
- 25 . Data Universal Numbering System (DUNS) Number: 869190355**
- 26. SOS International LTD is registered with the Central Contractor Registration (CCR) Database. Cage Code 1HCG4**

ORDERING GUIDE FOR OUR CUSTOMERS

A SUMMARY OF HOW TO USE GSA SCHEDULES

This GSA Language Services Schedule can be easily utilized to gain access to contractors for required services. Task Orders may be put in place quickly and efficiently by the Ordering Agency Contracting Officer. This summary reflects the ordering procedures provided in the following section.

- ◆ **Step 1: Identify the Requirement:** The Technical or Project Officer identifies a requirement and prepares a Statement of Work (SOW). This is sent to the contracting office that the agency will use. This contracting office can be within its own agency, an outside agency, or a GSA Regional contracting office.
- ◆ **Step 2a: Placing Small Task Orders of \$3000 or Less:** A Task Order may be placed directly with the GSA Schedule holder chosen to perform the effort, by the Ordering Agency.

OR

- ◆ **Step 2b: Large Task Orders Over \$3000:** The Technical or Project Officer prepares a Request for Quotation (RFQ) for the contracting office. This RFQ can use a simplified format for a contractor to respond to items such as experience, project schedule, cost, staffing, technical and/or logistics support requirements. Often the RFQ is tailored to minimize the effort expended by the contractors. The RFQ should be sent to three approved GSA AIMS schedule holders offering the required services.
- ◆ **Step 3: Contractors Submit Proposals:** Proposals may include cost, schedule, staffing, logistics concerns and technical requirements requested by the Ordering Agency to provide the requirements of the GSA Special Item Numbers (SIN) being requested under the Schedule. Oral presentations are encouraged by GSA. Resumes are usually only provided upon specific request of the Ordering Agency.
- ◆ **Step 4: Evaluate Proposals and Select a Contractor(s):** The Technical or Project Officer and the Contracting Officer evaluate the responses received and make contractor selection(s) based upon the best value. At times, the Ordering Agency may select multiple contractors or possibly a teaming arrangement of contractors. The Ordering Agency may even select several contractors to provide certain portions of the project using different GSA schedules.
- ◆ **Step 5: Placing a Task Order with the Contractor(s):** Once the Ordering Agency has selected its best value contractor(s), a Task Order may be issued to them immediately.

SOS INTERNATIONAL, LTD. LABOR CATEGORY RATES (CONUS)

SOS International, Ltd. SIN 382 1, 382 1RC, 382 2, 382 2RC, 382 4, 382 4RC, 382 5 & 382 5RC.

SINs	Order #	Labor Category Title	Rates Effective Thru 4/24/15
382-4	A001	Program Manager II	\$133.55
382-4	A002	Program Manager I	\$129.24
382-4	A003	Linguist/Analyst I	\$73.69
382-4	A004	Linguist/Analyst II	\$83.01
382-4	A005	Linguist/Analyst III	\$98.64
382-4	A006	Linguist/Analyst IV	\$120.19
382-4	A007	Media Analyst	\$82.52
382-4	A008	Project Manager I	\$92.35
382-4	A009	Project Manager II	\$121.44
382-4	A010	Special Advisor	\$117.55
382-4	A011	Cultural Advisor	\$123.18
382-4	A012	Sr. Cultural Advisor	\$179.48
382-4	A013	Senior Strategy/Policy Advisor	\$150.89
382-4	A014	English Media Monitors	\$58.96
382-4	A015	Senior Communication Advisor	\$135.30
382-4	A016	Onsite Media Desk	\$153.82
	A017	Reserved	
382-5	A018	ASL Qualified Interpreter	\$57.67
	A019	Reserved	
382-4	A020	Title III Electronic Surveillance Audio and Videotape Translator/Transcriber (other than Spanish)	\$49.92
382-1	A021	Translator Written Translation all languages	\$47.15
382-4	A022	Title III Electronic Surveillance Audio and Videotape Translator/Transcriber (Spanish)	\$33.53
382-4	A023	Title III Electronic Surveillance Site Supervisor	\$41.63
382-4	A024	Title III Electronic Surveillance (Spanish) Linguist/Monitor	\$35.92
382-4	A025	Title III Electronic Surveillance Team Leader (Spanish) Shift Sup	\$37.20
382-4	A026	Title III Electronic Surveillance (Exotic East Asian Languages) Linguist/Monitor	\$50.29
382-4	A027	Title III Electronic Surveillance (Exotic Languages) Linguist/Monitor other than Spanish or East Asian	\$65.18
382-4	A028	Title III Electronic Surveillance Team Leader (Languages other than Spanish or East Asian) Shift Supervisor	\$44.39
382-4	A029	Linguist with Top Secret Level Clearance (Category III)	\$63.06
382-2	A030	Simultaneous/Consecutive Interpretation (All Languages)	\$81.28

For additional information please contact Haze Hanna at the SOS International, Ltd. GSA Technical Assistance Department at haze.hanna@sosi.com or Phone (703) 391-9680, Fax (703) 391-9781.

See page 10 for our full Labor Category Descriptions

SCA MATRIX FOR ADDITIONAL INFORMATION

SOS International Ltd. has reviewed our proposal for potential SCA Categories and has provided our findings below in the SCA Matrix. The categories listed in the SCA Matrix, were determined to be applicable with a category listed in the Wage Determination (WD) chart #1987-0989, Revision 35 Dated 13 June 2011.

SCA MATRIX:

SOSI GSA ORDER #	SCA ELIGIBLE CONTRACT LABOR CATEGORY	SCA EQUIVALENT CODE & TITLE	WD NUMBER
A003	Linguist/Analyst I	30110 - Foreign Language Translator	1987-0989
A004	Linguist/Analyst II	30110 - Foreign Language Translator	1987-0989
A005	Linguist/Analyst III	30110 - Foreign Language Translator	1987-0989
A006	Linguist/Analyst IV	30110 - Foreign Language Translator	1987-0989
A018	ASL Qualified Interpreter	30110 - Foreign Language Translator	1988-0742
A020	Translator Written Translation all languages	30110 - Foreign Language Translator	1987-0989
A021	Simultaneous/Consecutive Interpretation (All Languages)	30110 - Foreign Language Translator	1987-0989
A022	Title III Electronic Surveillance Audio and Videotape Translator/Transcriber (other than Spanish)	30110 - Foreign Language Translator	1987-0989
A024	Title III Electronic Surveillance Audio and Videotape Translator/Transcriber (Spanish)	30110 - Foreign Language Translator	1987-0989
A026	Title III Electronic Surveillance (Spanish) Linguist/Monitor	30110 - Foreign Language Translator	1987-0989
A027	Title III Electronic Surveillance (Exotic East Asian Languages) Linguist/Monitor	30110 - Foreign Language Translator	1987-0989
A030	Title III Electronic Surveillance (Exotic Languages) Linguist/Monitor other than Spanish or East Asian	30110 - Foreign Language Translator	1987-0989

"The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly."

SOS INTERNATIONAL, LTD. LABOR CATEGORY DESCRIPTIONS

Order Number	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
A001	Program Manager II	10 years supervisory experience managing personnel.	Bachelor's Degree Substitute 6 years additional relevant experience for Bachelors Degree	Main interface with government and will be responsible for program planning and project execution. Directly supervise field supervisors, project managers and provide indirect supervision to all contract personnel. Ensure all contract operational and administrative products produced are professional, disseminated and accessible via websites or as otherwise appropriate to the product, and submitted in a timely fashion.
A002	Program Manager I	8 years supervisory experience managing personnel.	Bachelor's Degree Substitute 6 years additional relevant experience for Bachelors Degree	Main interface with government and will be responsible for program planning and project execution. Directly supervise field supervisors, project managers and provide indirect supervision and to all contract personnel. Ensure all contract operational and administrative products produced are professional, disseminated and accessible via websites or as otherwise appropriate to the product, and submitted in a timely fashion.
A003	Linguist/Analyst I	1 year translating, interpreting, analysis or writing experience.	1 year of college Substitute 2 years additional relevant experience for each year of college	Conduct all source/open source intelligence analysis and prepares reports. Monitors, translates, transcribes, and interprets a varying number of communications intercepts. Writes and speaks with clear and concise grammar and pronunciation.
A004	Linguist/Analyst II	3 years translating, interpreting, analysis or writing experience.	1 year of college Substitute 2 years additional relevant experience for each year of college	Conduct all source/open source intelligence analysis and prepares reports. Monitors, translates, transcribes, and interprets a varying number of communications intercepts. Writes and speaks with clear and concise grammar and pronunciation.
A005	Linguist/Analyst III	5 years translating, interpreting, analysis or writing experience.	Associates degree or 2 years of college Substitute 2 years additional relevant experience for each year of college	Conduct all source/open source intelligence analysis and prepares reports. Monitors, translates, transcribes, and interprets a varying number of communications intercepts. Writes and speaks with clear and concise grammar and pronunciation.
A006	Linguist/Analyst IV	7 years translating, interpreting, analysis or writing experience.	Associates degree or 2 years of college Substitute 2 years additional relevant experience for each year of college	Conduct all source/open source intelligence analysis and prepares reports. Monitors, translates, transcribes, and interprets a varying number of communications intercepts. Writes and speaks with clear and concise grammar and pronunciation.
A007	Media Analyst	5 Years experience with project related foreign language media.	Bachelor's Degree Substitute 6 years additional relevant experience for Bachelors Degree	Conduct assessments and analyses related to the foreign language media. Monitor and assess media reporting. Identify trends related to topics and themes, outlets, messengers, tonality and bias. Conduct accurate summarizations of media reports, broadcasts and/or transmissions.

Order Number	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
A008	Project Manager I	5 years project related experience.	Associate's Degree	Support Program Manager or act as task lead supporting program planning or project execution. Supervise and coordinate all contractor personnel assigned to advise/assist project staff and subordinate units. Responsible for day-to-day operations, training, administration and logistics of supervised contractor personnel. Develop and execute plans for training personnel.
A009	Project Manager II	10 years project related experience.	Associate's Degree	Support Program Manager or act as task lead supporting program planning or project execution. Supervise and coordinate all contractor personnel assigned to advise/assist project staff and subordinate units. Responsible for day-to-day operations, training, administration and logistics of supervised contractor personnel. Develop and execute plans for training personnel.
A010	Special Advisor	7 years project related experience	H.S. or equivalent GED.	Work in close coordination with supported units. Function as a liaison between supported units and significant and prominent political, economic, and cultural entities throughout society. Provide regional and tribal perspectives and advice to the client regarding religious, cultural, tribal, economic, political, and/or security issues.
A011	Cultural Advisor	5 years project related experience	H.S. or equivalent GED.	Uses interpretive skills to assist and advise project staff in planning operations and establishing mutual trust and understanding between the project staff and the national people. Provide analysis and recommendations regarding national political, social, economic, cultural, religious, tribal issues and other potentially newsworthy trends in the Area of Responsibility (AOR). Act as a facilitator at meetings between the staff and national officials as deemed appropriate. Gather information from the local community regarding issues or events of local or regional significance, special events, and celebrations.
A012	Sr. Cultural Advisor	7 years project related experience	H.S. or equivalent GED.	Subject matter expert on tribal, religious, business, cultural or military affairs of project related nation. Advises government officials; Performs interpretation activities to Senior Level authorities. Uses exceptional interpretive skills to work in close coordination with supported units. Function as a liaison between supported units and significant and prominent political economic, and cultural entities throughout the country, and facilitate access to officials in the government and other prominent individuals in key positions of authority. Provide regional and tribal perspectives and advice to the Senior staff on religious, cultural, tribal, economic, political, and security issues. Facilitating senior staff interaction with communities or persons of interest; reconciliation promotion, conflict resolution and prevention; economic recovery and vocational training.

Order Number	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
A013	Senior Strategy/Policy Advisor	5 years project related experience	Bachelor's Degree Substitute 6 years additional relevant experience for Bachelors Degree	Provide broad based areas of advisory support to include; advice on strategic planning, research and analysis, and recommendations to assist the senior staff in all aspects of developing strategic options for program development, systems review, and strategic planning. Review and evaluate on-going strategic and political actions making recommendations concerning the full integration of strategic initiatives. Provide options regarding security and foreign relations.
A014	English Media Monitors	2 years project related experience	1 year of college	Conduct news monitoring and accurate summarizations of English-speaking internet, print, radio and television outlets. Populate monitored news and news summaries into media monitoring database.
A015	Senior Communication Advisor	15 years project related experience	Bachelor's Degree or S4 or Level 4 Language proficiency certification	Perform culturally-astute and culturally-attuned communication and public affairs advisement to the senior official. Develops and implements communication plans, Executes crisis communication efforts and Conducts regular media engagements. Advise executive-level leaders on ways to better align media reporting and public perception and proactively engage media key leaders. Liaise with counterparts from the U.S. and Senior Civilian Representative (SCR), and all other external governmental agencies; as well as similar personnel from the national and foreign. Prepare and coordinate culturally-attuned and language-specific public affair guidance
A016	Onsite Media Desk	5 years project related experience	Bachelor's Degree Substitute 6 years additional relevant experience for Bachelors Degree	Provide comprehensive advice and understanding to the staff on cultural, social and political aspects/implications of communication in order to engage media, tailor messages and monitor audiences more effectively. Monitor and provide perspectives of AOR communications and interpretation of cultural perspectives. Coordinate media engagements, prepare/translate culturally-attuned products or Lines to Take. Assist in effectively correcting inaccurate reporting, write scripts for news conferences, media availabilities, video news releases and radio actualities.
A017	Reserved			
A018	ASL Qualified Interpreter	2 yrs project related experience	Bachelor's Degree or certification Substitute 6 years additional relevant experience for Bachelors Degree	Sign language interpretation for individuals during meetings, interview, daily office tasks or other related individual needs.
A019	Reserved			

Order Number	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
A020	Title III Electronic Surveillance Audio and Videotape Translator/Transcriber (other than Spanish)	None.	Interagency Language Roundtable (ILR) score of 3/5. Test of English as a Foreign Language (TOFL) score above 217.	<p>Translator/Transcriber (Non Spanish) in support of local, national or global requirements providing communication from source language to a target language for national security, law enforcement, military and other homeland/national security organizations</p> <p>Functions may include: Collecting, translating/interpreting and providing deliver of mission related data, analysis of data, cultural advisory services, role playing, Title III monitoring and intercepts, interviewing, preparing reports and assessments, forensic processing, screening/gisting, deconfliction analysis, site supervision and quality control of related products and services.</p> <p>Target languages include but are not limited to: Albanian, Arabic, Armenian, Bengali, Bulgarian, Chinese, Creole (Haitian), Dari, Dutch, Farsi (Iranian / Persian) French, Greek, Hebrew, Hindi, Igbo, Italian, Jamaican Patois, Japanese, Korean, Kurdish, Laotian, Papiementto, Pashto, Portuguese, Punjabi, Russian, Serbo-Croatian, Somali, Tagalog, Taki-Taki, Thai, Turkish, Urdu, Uzbek, Vietnamese, and Yoruba. Work performed at Contractor site</p>
A021	Translator Written Translation all languages	None.	Interagency Language Roundtable (ILR) score of 3/5. Test of English as a Foreign Language (TOFL) score above 217.	Translates technical and non-technical documents, audio and video recordings, and other source media from and into English and the target language. Reviews and edits translations produced by others. Work performed at Contractor site.
A022	Title III Electronic Surveillance Audio and Videotape Translator/Transcriber (Spanish)	None.	Interagency Language Roundtable (ILR) score of 3/5. Test of English as a Foreign Language (TOFL) score above 217.	<p>Translator/Transcriber Spanish) in support of local, national or global requirements providing communication from source language to a target language for national security, law enforcement, military and other homeland/national security organizations.</p> <p>Functions may include: Collecting, translating/interpreting and providing deliver of mission related data, analysis of data, cultural advisory services, role playing, Title III monitoring and intercepts, interviewing, preparing reports and assessments, forensic processing, screening/gisting, deconfliction analysis, site supervision and quality control of related products and services. Work performed at Contractor site</p>

Order Number	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
A023	Title III Electronic Surveillance Site Supervisor	None.	High school diploma and Interagency Language Roundtable (ILR) score of 3/5. Test of English as a Foreign Language (TOFL) score above 217.	Possesses overall management and oversight responsibility for operations, personnel, budget, and customer relations in connection with a specific linguist project or program. Collects, reviews, validates, and reports employee time and expense data, receives and executes delivery orders, ensures quality performance, tracks and reports project and program status to customers, manages all property (e.g. CFE & GFE) in accordance with contract requirements, implements HR and finance procedures and policies, interfaces with customer representatives and program / project employees.
A024	Title III Electronic Surveillance (Spanish) Linguist/Monitor	None.	Interagency Language Roundtable (ILR) score of 3/5. Test of English as a Foreign Language (TOFL) score above 217.	Monitors and intercepts live Title III electronic surveillance communications in Spanish, English, or in a combination of Spanish and English, in support of Federal, State and Local Law Enforcement Agencies (LEAs). Performs frontline analysis and produces English synopses of intercepted communications for use by law enforcement agents and officers during active investigations. Provides the essential elements of information (who, what, where, when, and how), and provides other analytical support to include the preparation of map charts and cell site data. Translates and/or transcribes intercepted communications and other source media, to include audio- and videotapes and documents, for use by law enforcement agents / officers and prosecutors. Reviews synopses and translations produced by others for accuracy, validates translations for court purposes, and testifies as fact witness when necessary. Work performed at Government site.
A025	Title III Electronic Surveillance Team Leader (Spanish) Shift Supervisor	None.	High school diploma and Interagency Language Roundtable (ILR) score of 3/5. Test of English as a Foreign Language (TOFL) score above 217.	Directs and manages Title III electronic surveillance support for the English and Spanish Languages to include monitoring, interception, translation, and transcription, during assigned work-shifts and at assigned worksites. Assigns and manages personnel, interfaces with law enforcement investigators and prosecutors, and provides the management and/or foreign language support they need to conduct their investigations. Work performed at Government site.

Order Number	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
A026	Title III Electronic Surveillance (Exotic East Asian Languages) Linguist/Monitor	None.	Interagency Language Roundtable (ILR) score of 3/5. Test of English as a Foreign Language (TOFL) score above 217.	Monitors and intercepts live Title III electronic surveillance communications in the target language, or in a combination of the target language and English, in support of Federal, State and Local Law Enforcement Agencies (LEAs). Performs frontline analysis and produces English synopses of intercepted communications for use by law enforcement agents and officers during active investigations. Provides the essential elements of information (who, what, where, when, and how), and provides other analytical support to include the preparation of map charts and cell site data. Translates and/or transcribes intercepted communications and other source media, to include audio- and videotapes and documents, for use by law enforcement agents / officers and prosecutors. Reviews synopses and translations produced by others for accuracy, validates translations for court purposes, and testifies as fact witness when necessary. Work performed at Government site. East Asian target languages include but are not limited to: Chinese, Japanese, Thai, Laotian, Vietnamese, Tagalog, and Korean.
A027	Title III Electronic Surveillance (Exotic Languages) Linguist/Monitor other than Spanish or East Asian	None.	Interagency Language Roundtable (ILR) score of 3/5. Test of English as a Foreign Language (TOFL) score above 217.	Monitors and intercepts live Title III electronic surveillance communications in the target language, or in a combination of the target language and English, in support of Federal, State and Local Law Enforcement Agencies (LEAs). Performs frontline analysis and produces English synopses of intercepted communications for use by law enforcement agents and officers during active investigations. Provides the essential elements of information (who, what, where, when, and how), and provides other analytical support to include the preparation of map charts and cell site data. Translates and/or transcribes intercepted communications and other source media, to include audio- and videotapes and documents, for use by law enforcement agents / officers and prosecutors. Reviews synopses and translations produced by others for accuracy, validates translations for court purposes, and testifies as fact witness when necessary. Work performed at Government site. Target languages include but are not limited to: Albanian, Arabic, Armenian, Bengali, Bulgarian, Creole (Haitian), Dari, Dutch, Farsi (Iranian / Persian) French, Greek, Hebrew, Hindi, Igbo, Italian, Jamaican Patois, Kurdish, Papiementto, Pashto, Portuguese, Punjabi, Russian, Serbo-Croatian, Somali, Taki-Taki, Turkish, Urdu, Uzbek, and Yoruba.

Order Number	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
A028	Title III Electronic Surveillance Team Leader (Languages other than Spanish or East Asian) Shift Supervisor	None.	High school diploma and Interagency Language Roundtable (ILR) score of 3/5. Test of English as a Foreign Language (TOFL) score above 217.	Directs and manages Title III electronic surveillance support for languages other than Spanish and those of East Asia to include monitoring, interception, translation, and transcription, during assigned work-shifts and at assigned worksites. Assigns and manages personnel, interfaces with law enforcement investigators and prosecutors, and provides the management and/or foreign language support they need to conduct their investigations. Work performed at Government site. Target languages include, but are not limited to: Albanian, Arabic, Armenian, Bengali, Bulgarian, Creole (Haitian), Dari, Dutch, Farsi (Iranian / Persian) French, Greek, Hebrew, Hindi, Igbo, Italian, Jamaican Patois, Kurdish, Papiement, Pashto, Portuguese, Punjabi, Russian, Serbo-Croatian, Somali, Taki-Taki, Turkish, Urdu, Uzbek, and Yoruba.
A029	Linguist with Top Secret Level Clearance (Category III)	None.	High school diploma and Interagency Language Roundtable (ILR) score of 3/5. Test of English as a Foreign Language (TOFL) score above 217.	Provides written translation, and consecutive and simultaneous interpretation into and from the target language and English, as well as general cultural advisory services. Provides support for wide range of activities including, but not limited to: counterintelligence (CI), human intelligence (HUMINT), interrogation, debriefing, document exploitation (DOCEX), open source and classified intelligence analysis, signals intelligence (SIGINT) collection, analysis and reporting, detainee and refugee management, force protection, and psychological operations (PSYOPS), as well as for conferences and meetings. Target languages include, but are not limited to: Albanian, Arabic, Bulgarian, Chinese, Creole (Haitian), Dari, Farsi (Iranian / Persian) French, Georgian, Greek, Hebrew, Hindi, Indonesian, Korean, Kurdish, Laotian, Macedonian, Pashto, Portuguese, Punjabi, Romanian, Russian, Serbo-Croatian, Somali, Tadjik, Tagalog, Thai, Turkish, Turkoman, Urdu, Uyghur, Uzbek, and Vietnamese. Holds Interim TOP SECRET or TOP SECRET Level clearance. Rate does not include Hazard Duty Pay or Danger Pay.
A030	Simultaneous/Consecutive Interpretation (All Languages)	None.	Interagency Language Roundtable (ILR) score of 3/5. Test of English as a Foreign Language (TOFL) score above 217.	Provides simultaneous and/or consecutive interpretation services from and into English and the target language for short-term assignments, such as court hearings, depositions, conferences, conventions, meetings and interviews.

SOS INTERNATIONAL, LTD. SUPPORTED LANGUAGES*

*This list is a representative sampling of the language services SOS International LTD provides. Please call for an updated list as they change on a regular basis.

Languages Awarded:

Albanian	Fulani	Kyrghiz	Somali
Amharic	Ga	Kurdish	Spanish
Arabic (Standard)	Georgian	Laotian	Tadjik
Armenian	German	Laz	Tagolog
Azeri	Greek	Latvian	Taki Taki
Bahasa	Gujarati	Lithuanian	Tamil
Indonesian	Haitian Creole	Macedonian	Thai
Balochi	Hausa	Malay	Turkish
Bangla	Hebrew	Mandarin Chinese	Turkoman
Burmese	Hungarian	Papiement	Twi
Chinese*	Igbo	Pashto	Urdu
Czech	Italian	Polish	Uyghur
Dari	Jamaican Patois	Portuguese	Uzbek
Dutch	Japanese	Punjabi	Vietnamese
Ewe	Khmer	Romanian	Yiddish
Farsi	Korean	Russian	Yoruba
French	Kurdish (Sorani, Kurmanji)	Serbo-Croatian	Chavacano
French Congolese	Kikongo	Norwegian	Slovenian
Swedish	Acoli	Maghrebi Arabic	Hasanya Arabic
Moroccan Arabic	Hindi		

*(Cantonese, Hokkien, Mandarin, Fuzhou, Fukien, Fu Zhing, Wu)

**USA COMMITMENT TO PROMOTE SMALL BUSINESS
PARTICIPATION PROCUREMENT PROGRAMS PREAMBLE**

SOS International, Ltd. provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact Haze Hanna at the SOS International, Ltd. GSA Technical Assistance Department at Haze.Hanna@sosi.com or Phone (703) 391-9680, Fax (703) 391-9781.

**BEST VALUE BLANKET
PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act

_____(Agency)_____ and _____(Contractor)_____ enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the **Government that works better and costs less.**

Signatures

AGENCY _____ DATE _____

CONTRACTOR _____ DATE _____

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER

***SPECIAL BPA DISCOUNT/PRICE**

(2) Delivery:

DESTINATION

DELIVERY SCHEDULE/DATES

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE

POINT OF CONTACT

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;

(b) Contract Number;

(c) BPA Number;

(d) Model Number or National Stock Number (NSN);

(e) Task/Delivery Order Number;

(f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the task/delivery order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENT”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

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